

NOTICE TO SHAREHOLDERS

NOTICE is hereby given that the 8th Annual General Meeting of **Sai Primus Lifebiotech Private Limited** will be held on Tuesday, 30th September 2025 at 10.30 AM at the Registered Office of the Company, R.S.No.4/3, Plot No.33, Kurumbapet, Puducherry, Pondicherry - 605009, India –to transact the following business:

ORDINARY BUSINESS:

1. To receive, consider and adopt the Financial Statements of the Company comprising of Balance Sheet of the Company made as at 31st March, 2025, the Statement of Profit and Loss & Cash flow Statements for the year ended on that date and a summary of significant accounting policies and other explanatory information together with the Reports of the Board of Directors and Auditors thereon and in this regard, to consider and if thought fit to pass with or without modification(s), the following resolution as Ordinary Resolution:

“RESOLVED THAT the audited financial statement of the Company for the financial year ended 31st March, 2025 and the reports of the Board of Directors and Auditors thereon, as circulated to the members, be and are hereby considered and adopted.”

SPECIAL BUSINESS:

2. To ratify the remuneration of the Cost Auditor(s) for the financial years ending 31st March 2026 and, in this regard, to pass the following Resolution as an **Ordinary Resolution**:

“RESOLVED THAT pursuant to the provisions of Section 148(3) and other applicable provisions of the Companies Act, 2013 (‘the Act’) read with the Rules made thereunder [including any statutory modification(s) or re-enactment(s) thereof for the time being in force], the remuneration payable to M/s. Kandikonda & Associates, Cost Accountants, Membership No. 31775, (Firm Registration No.:101361), appointed by the Board of Directors as Cost Auditors to conduct the audit of the cost accounting records of the Company for the financial year ended March 31, 2026, amounting to ₹65,000/- (Rupees Sixty-Five Thousand only) plus applicable taxes and reimbursement of out-of-pocket expenses incurred in connection with the aforesaid audit, as approved by the Board of Directors of the Company be and is hereby ratified.”

RESOLVED FURTHER THAT the Board of Directors of the Company be and is hereby authorised to do all acts, deeds and things and take all such steps as may be necessary, proper or expedient to give effect to this Resolution.”

By Order of the Board
For Sai Primus Lifebiotech Private Limited



E.SRINIVASAN
Managing Director
DIN: 03106171

Place: Pondicherry
Date: 05/09/2025

NOTES:

1. A member entitled to attend and vote at the Annual General Meeting (AGM) is entitled to appoint a proxy to attend and vote instead of himself/herself and the proxy need not be a member of the company.
2. The instrument appointing the proxy, in order to be effective, must be deposited at the Company's Registered Office, duly completed and signed, not less than **FORTY-EIGHT HOURS** before the meeting. Proxies submitted on behalf of limited companies, societies, etc., must be supported by appropriate resolutions/authority, as applicable. A person can act as proxy on behalf of Members not exceeding fifty (50) and holding in the aggregate not more than 10% of the total share capital of the Company. In case a proxy is proposed to be appointed by a Member holding more than 10% of the total share capital of the Company carrying voting rights, then such proxy shall not act as a proxy for any other person or shareholder.
3. Corporate members intending to send their authorized representatives to attend the meeting are requested to send a letter signed by the competent authority in their organization authorizing their representatives to attend and vote on their behalf at the meeting.
4. In case of joint holders attending the meeting, the Member whose name appears as the first holder in the order of names as per the Register of Members of the Company will be entitled to vote.
5. Members seeking any information with regard to the accounts, are requested to write to the Company at an early date, so as to enable the Management to keep the information ready at the meeting.
6. Register of Directors and Key Managerial Personnel and their shareholding maintained under Section 170 of Companies Act, 2013 and Register of Contracts or arrangements in which directors are interested maintained under Section 189 of the Companies Act, 2013 will be available for inspection by the members at the Annual General Meeting.
7. All documents referred to in the Notice will be available for inspection at the Company's correspondence address during normal business hours on working days up to the date of the AGM.
8. Members/Proxies should bring duly-filled Attendance Slips to attend the meeting.
9. The explanatory statement setting out the material facts pursuant to Section 102 of the Companies Act, 2013, relating to special business to be transacted at the Meeting is annexed.
10. In terms of the requirements of the Secretarial Standard on General Meetings (SS-2) a route map of the venue of the Annual General Meeting is enclosed.

VENUE OF THE 8th ANNUAL GENERAL MEETING



EXPLANATORY STATEMENT U/S 102 OF THE COMPANIES ACT OF 2013

**ITEM NO. 2: RATIFICATION OF THE REMUNERATION OF THE COST AUDITOR(S)
FOR THE FINANCIAL YEAR ENDED 31ST MARCH, 2026:**

The Board of Directors of the Company, at its meeting held on September 05, 2025, has approved the appointment of M/s. Kandikonda & Associates, Cost Accountants, bearing Membership No. 31775 and Firm Registration No. 101361, as the Cost Auditors of the Company, to conduct the audit of the cost records of the Company for the financial year ending 31st March, 2026.

The Board has also approved the remuneration payable to the Cost Auditors at ₹65,000/- (Rupees Sixty-Five Thousand only), plus applicable taxes and reimbursement of out-of-pocket expenses incurred in connection with the audit.

In terms of the provisions of Section 148(3) of the Companies Act, 2013, read with Rule 14(a)(ii) of the Companies (Audit and Auditors) Rules, 2014, the remuneration payable to the Cost Auditors, as approved by the Board of Directors, is required to be ratified by the Members of the Company.

Accordingly, the consent of the Members is sought for ratification of the remuneration payable to the Cost Auditors for the financial year ending 31st March, 2026, by passing an Ordinary Resolution as set out at Item No. 3 of the Notice.

The Board of Directors recommends the Ordinary Resolution set out at Item No. 2 of the Notice for approval by the Members.

None of the Directors, Key Managerial Personnel of the Company or their respective relatives are, in any way, concerned or interested, financially or otherwise, in the resolution set out at Item No. 2 of the Notice.

By Order of the Board
For Sai Primus Lifebiotech Private Limited



E.SRINIVASAN
Managing Director
DIN: 03106171

Place: Pondicherry
Date: 05/09/2025

Form No.MGT-11

PROXY FORM

[Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014]

CIN	:	U24304PY2017PTC008147
Name of the Company	:	SAI PRIMUS LIFE BIOTECH PRIVATE LIMITED
Registered Office Address	:	R.S.No.4/3, Plot No.33, Kurumbapet, Pondicherry, Puducherry, Pondicherry 605009 India

Name of the Member(s)	
Registered Address	
E-mail Id	Folio No
I/We, being the member(s) of _____ shares of the above-named company. Hereby appoint	
Name:	E-mail Id:
Address:	
Signature, or failing him	
Name:	E-mail Id:
Address:	
Signature:	

As my/ our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the 8th Annual General Meeting of the Company, to be held on 30th September 2025 at 10.30 A.M. at the Registered Office of the Company and at any adjournment thereof in respect of such resolutions as are indicated below:

Sl. No.	Resolution(s)
1	To receive, consider and adopt the Financial Statements of the Company comprising of Balance Sheet of the Company made as at 31 st March, 2025, the Statement of Profit and Loss & Cash flow Statements for the year ended on that date and a summary of significant accounting policies and other explanatory information together with the Reports of the Board of Directors and Auditors thereon and in this regard, to consider and if thought fit to pass with or without modification(s), the following resolution as Ordinary Resolution:
2.	To ratify the remuneration of the Cost Auditor(s) for the financial years ending 31 st March 2026.

Signed this _____ day of _____ 2025

Signature of the shareholder Across Revenue Stamp

Affix Revenue Stamp

Signature of Proxy holder

Note: This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company not less than 48 hours before the commencement of the Meeting. The proxy need not be a member of the company.