

**NOTICE TO SHAREHOLDERS**

**NOTICE** is hereby given that the 6<sup>th</sup> Annual General Meeting of the members of **M/s. SAI PRIMUS LIFE BIOTECH PRIVATE LIMITED** will be held on Saturday, 30<sup>th</sup> September 2023 at 10.30 AM at R.S.No.4/3, Plot No.33, Kurumbapet, Pondicherry-605009 to transact the following business:

**ORDINARY BUSINESS:**

1. To receive, consider and adopt the Financial Statements of the Company comprising of Balance Sheet of the Company made as of 31<sup>st</sup> March, 2023, the Statement of Profit and Loss & Cash flow Statements for the year ended on that date and a summary of significant accounting policies and other explanatory information together with the Reports of the Board of Directors and Auditors thereon and in this regard, to consider and if thought fit to pass with or without modification(s), the following resolution as Ordinary Resolution:

*“RESOLVED THAT the audited financial statements of the Company for the financial year ended 31<sup>st</sup> March 2023 and the reports of the Board of Directors and Auditors thereon, as circulated to the members, be and are hereby considered and adopted”.*

By Order of the Board  
For **SAI PRIMUS LIFE BIOTECH PRIVATE LIMITED**



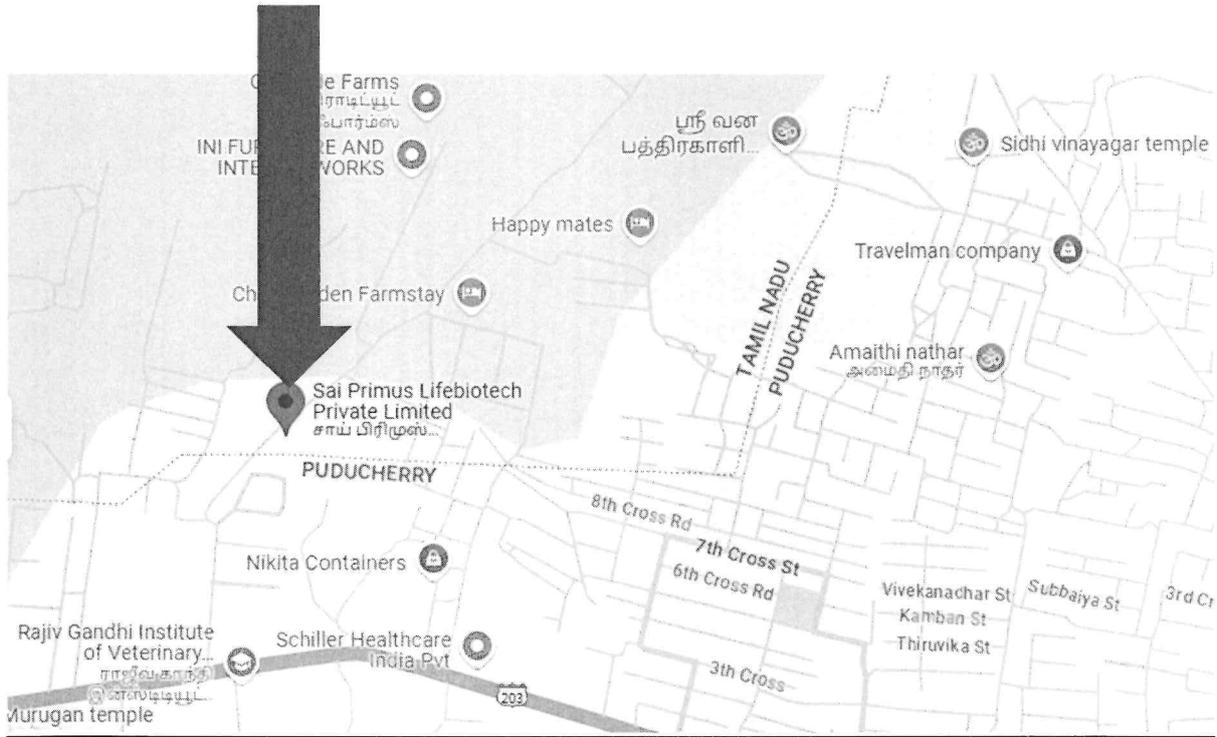
SRINIVASAN  
Managing Director  
DIN: 03106171

Place: Pondicherry  
Date: 09/09/2023

**NOTES:**

1. **A MEMBER ENTITLED TO ATTEND AND VOTE AT THE ANNUAL GENERAL MEETING (AGM) IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF/HERSELF AND THE PROXY NEED NOT BE A MEMBER OF THE COMPANY.**
2. The instrument appointing the proxy, in order to be effective, must be deposited at the Company's Registered Office, duly completed and signed, not less than **FORTY-EIGHT HOURS** before the meeting. Proxies submitted on behalf of limited companies, societies, etc., must be supported by appropriate resolutions/authority, as applicable. A person can act as proxy on behalf of Members not exceeding fifty (50) and holding in the aggregate not more than 10% of the total share capital of the Company. In case a proxy is proposed to be appointed by a Member holding more than 10% of the total share capital of the Company carrying voting rights, then such proxy shall not act as a proxy for any other person or shareholder.
3. Corporate members intending to send their authorized representatives to attend the meeting are requested to send a letter signed by the competent authority in their organization authorizing their representatives to attend and vote on their behalf at the meeting.
4. In case of joint holders attending the meeting, the Member whose name appears as the first holder in the order of names as per the Register of Members of the Company will be entitled to vote.
5. Members seeking any information with regard to the accounts, are requested to write to the Company at an early date, so as to enable the Management to keep the information ready at the meeting.
6. Register of Directors and Key Managerial Personnel and their shareholding maintained under Section 170 of Companies Act, 2013 and Register of Contracts or arrangements in which directors are interested maintained under Section 189 of the Companies Act, 2013 will be available for inspection by the members at the Annual General Meeting.
7. Members/Proxies should bring duly-filled Attendance Slips to attend the meeting.

**VENUE OF THE 6<sup>th</sup> ANNUAL GENERAL MEETING**



**Form No.MGT-11**

**PROXY FORM**

[Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014]

<b>CIN</b>	:	U24304PY2017PTC008147
<b>Name of the Company</b>	:	SAI PRIMUS LIFEBIOTECH PRIVATE LIMITED
<b>Registered Office Address</b>	:	R.S.No.4/3, Plot No.33, Kurumbapet, Pondicherry-605009

Name of the Member(s)	
Registered Address	
E-mail Id	Folio No

I/We, being the member(s) of \_\_\_\_\_ shares of the above named company. Hereby appoint

Name:	E-mail Id:
Address:	
Signature, or failing him	
Name:	E-mail Id:
Address:	
Signature:	

As my/ our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the 6<sup>th</sup> Annual General Meeting of the Company, to be held on 30<sup>th</sup> September 2023 at 10.30 A.M. at the Registered Office of the Company and at any adjournment thereof in respect of such resolutions as are indicated below:

Sl. No.	Resolution(s)
1	To receive, consider and adopt the Financial Statements of the Company comprising of Balance Sheet of the Company made as of 31 <sup>st</sup> March, 2023, the Statement of Profit and Loss & Cash flow Statements.

Signed this \_\_\_\_ day of \_\_\_\_\_ 2023

Signature of the shareholder Across Revenue Stamp



Signature of Proxy holder

**Note:** This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company not less than 48 hours before the commencement of the Meeting. The proxy need not be a member of the company.

**ATTENDANCE SLIP**

Members or their proxies are requested to present this form for admission, duly signed in accordance with their specimen signatures registered with the Company.

<b>DP ID</b>		<b>Client ID</b>	
<b>Reg. Folio No.</b>		<b>No. of Shares held</b>	

**Name:**

**Address:**

I certify that I am a member / proxy / authorized representative for the member of the Company.

I/We hereby record my/our presence at the 6<sup>th</sup> Annual General Meeting of the Company being held on \_\_\_\_\_, the \_\_\_\_\_ at \_\_\_\_\_ a.m. at \_\_\_\_\_.

Please tick in the box

**MEMBER**

**PROXY**

\_\_\_\_\_  
Name of Member / Proxy

\_\_\_\_\_  
Signature of Member / Proxy